

SPRINGFIELD HOUSING AUTHORITY

200 N 11th Street, Springfield, Illinois 62703
(217) 753-5757



Public Notice Office Closure Due to COVID-19 May 2020 -- UPDATE


The Springfield Housing Authority (SHA) is committed to doing everything we can to ensure the health and well-being of our residents. We want to keep you informed about the SHA's response to the presence of the novel coronavirus known as COVID-19.

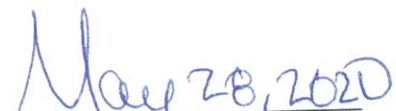
To help prevent the further spread of COVID-19, the SHA offices will remain closed to the public until **FURTHER NOTICE** in order to continue preparing all SHA offices to receive visitors which includes securing adequate Personal Protective Equipment for staff and visitors in accordance with the Illinois Department of Public Health and Center for Disease Control guidance. During this time:

- Only emergency and/or move-in inspections will be conducted.
- Only emergency repairs on occupied public housing units will be conducted. The SHA will still receive calls for all work order requests at 217-753-5777.
- SHA will receive move-in, annual or interim recertification documents via drop box or mail to 200 North Eleventh Street, Springfield, IL 62703 for processing.
- **Interim Recertifications will be accepted DAILY during this closure to assist in timely rent determinations for families who have lost income.**
- Public Housing residents and HCV program participants may contact staff via telephone and/or e-mail for assistance during this timeframe.
- Pre-applications for Public Housing and the Housing Choice Voucher program are available on our website at www.springfieldhousingauthority.org

If you need to contact your housing specialist or other SHA staff member, please do so by e-mail or phone. The SHA Administrative Office telephone number is **217-753-5757**.

The SHA appreciates your cooperation during this unprecedented time as we do our part to minimize the health impact and spread of infectious disease within the Springfield Housing Authority community.


Jackie L. Newman, Executive Director


Date