

**MINUTES OF REGULAR MEETING
SPRINGFIELD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
MONDAY, JANUARY 24, 2022 - 5:00 P.M.**

The Springfield Housing Authority Board of Commissioners held a Regular Meeting on Monday, January 24, 2022 at the SHA Administrative Office, 200 North Eleventh Street, Springfield, Illinois. Due to the COVID-19 pandemic, this meeting was also held via Zoom (telecommunication) and was called to order at 5:00 p.m.

Commissioners Present: Chairman Timothy Schweizer
 Commissioner Dan Long
 Commissioner Luckist Turner

Commissioners Absent:

Staff Present:

Jackie Newman	Executive Director
Melissa Huffstedtler	Deputy Director
Michelle Sergent	Director of Finance
Stacy Huebsch	Manager of Finance
Wendy Mendenhall	Director of HR
Adrienne Grover	Director of S8
Joe Antonacci	Director of Mod/Dev
Jonathan Schienschang	Construction Manager
Robin Dowis	Asset Manager
Becky Stehman	Asset Manager
Karen Cliburn	Budget Manager
Tamiko Bilbro	HCV Manager
David Herman	Attorney
Samantha Bobor	Attorney
Latina Faulkner	Executive Assistant

CHAIRMAN'S REMARKS

Chairman read the following comment and then turned the meeting over to Director Newman:

This meeting is being conducted electronically pursuant to Executive Order 2020-07 signed by Governor Pritzker and guidance provided by Legal Counsel. More importantly, based on what we know now about the coronavirus pandemic and prudent precautions as a result thereof, this meeting is being conducted in a way to provide the maximum amount of protection to our Board, staff and the community. We apologize for any inconvenience to anyone, but we ask for your understanding and compliance temporarily. Thank you.

EXECUTIVE DIRECTOR'S REMARKS

Director gave a brief remark mentioning this year is off to a fast start. A written report is submitted. There is a resolution of intent on the docket today that Melissa will explain as it related to Madison Park place.

APPROVAL OF PAST MEETING MINUTES

December 13, 2021

MOTION TO APPROVE: Dan Long

SECOND: Luckist Turner

DISCUSSION:

VOTES IN FAVOR: ALL

VOTES AGAINST: NONE

RESOLUTIONS AND BOARD ACTION

RESOLUTION #3465 – APPROVAL OF A LETTER OF INTENT SETTING FORTH AN AGREEMENT TO ENTER INTO NEGOTIATIONS FOR THE ASSIGNMENT OF PARTNERSHIP INTERESTS OF MADISON PARK PLACE

MOTION TO APPROVE: Commissioner Long

SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave a brief overview of letter of intent. The Springfield Housing Authority entered into an Amended and Restated Agreement of Limited Partnership with Related. The Partnership currently owns and operates Madison Park Place as a low-income housing project which generated Tax Credits. Approval of the attached Letter of Intent will allow the Springfield Housing Authority to enter into negotiations for the assignment of the General Partner and Limited Partner interests of Madison Park Place. Approval of this Letter of Intent allows the SHA to further participate in the ownership of Madison Park Place as a long-term asset.

VOTES IN FAVOR: ALL

VOTES AGAINST:

RESOLUTION #3466 – APPROVING A CONTRACT MODIFICATION FOR IFB 2020-13 WITH TRIPLE A ASBESTOS SERVICES, INC. TO EXTEND THE CONTRACT TO APRIL 30, 2022

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave an overview of Triple A Asbestos services. The Springfield Housing Authority has targeted funds from the 2018-2021 Capital Fund Programs for the purpose of Asbestos Remediation. A resolution was approved by the Board of Commissioners on Oct. 26, 2020 to contract with Triple A. Asbestos Services, Inc. for the purpose of asbestos abatement not to exceed the blanket contract amount of one-hundred and thirty thousand dollars (\$130,000.00). Due to the pandemic, there were not many evictions. Extending the contract end date to April 30, 2022 will allow for the next Asbestos Remediation contract to be advertised. Dan Long asked when did the contract expire? Melissa Huffstedtler answered the original contract end date was December 30, 2021.

VOTES IN FAVOR: ALL
VOTES AGAINST:

RESOLUTION #3467 – APPROVING A CONTRACT MODIFICATION FOR IFB 2021-10 WITH INNOVATIVE CONSTRUCTION MANAGEMENT SERVICES, INC. TO EXTEND THE CONTRACT TO APRIL 30, 2022

MOTION TO APPROVE: Commissioner Long
SECOND: Commissioner Turner

DISCUSSION: Melissa Huffstedtler gave overview of extension to contract. Requesting an extension due to a hard time getting materials. The Springfield Housing Authority has targeted funds from the 2020 Capital Fund Program for the purpose of siding and window replacement at the Amp 2 Gaines Mill Buildings in the contract Amount of \$190,654.00. Extending the contract end date to April 30, 2022 will allow for the windows that are on backorder to be delivered to contractor and installed by contractor.

VOTES IN FAVOR: ALL
VOTES AGAINST:

RESIDENT COUNCIL REPORTS

none

BOARD COMMENTS

Chairman appreciate everyone patience and understanding with the meeting being held via Zoom. Dan Long discussed a potential opportunity with the Capital City Coalition with Poplar Place. Director commented they are in the process of scheduling a walk-through Poplar Place. Chairman asked if when they decide a date, to see if the SHA board is available to attend.

PUBLIC COMMENTS


none

ADJOURNMENT

Motion to adjourn made by Luckist Turner. Parties Disbursed

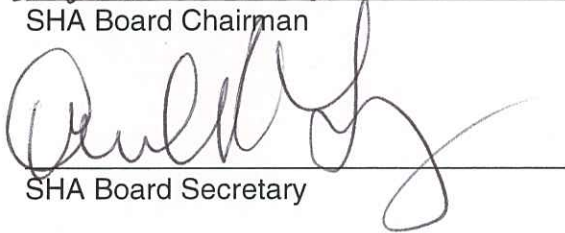
Minutes Respectfully Submitted By:
Latina Faulkner, Executive Assistant

Approved by:



SHA Board Chairman

February 28, 2022
Date



SHA Board Secretary

February 28, 2022
Date