

**MINUTES OF REGULAR MEETING
 SPRINGFIELD HOUSING AUTHORITY
 BOARD OF COMMISSIONERS
 MONDAY, August 26, 2024 - 5:00 P.M.**

The Springfield Housing Authority Board of Commissioners held a Regular Meeting on Monday, August 26, 2024, at the SHA Administrative Office, 200 North Eleventh Street, Springfield, Illinois. This meeting was held in person and via Zoom (telecommunication) and was called to order at 5:01 p.m.

Commissioners Present:

- Chairman Tim Schweizer
- Commissioner Dan Long (virtual)
- Commissioner Luckist Turner
- Commissioner Joshua Johnson

Staff Present:

P	Dr. Jackie Newman	Executive Director
P	Melissa Huffstedtler	Deputy Director
P	Wendy Mendenhall	Director of Human Resources
P	Michelle Sergent	Director of Finance
A	Troy Boyer	Director of Mod/Dev
P	Sarah Wallman	Director of Self-Sufficiency Programs
A	Karen Cliburn	Budget Manager
A	Stacy Huebsch	Finance Manager
P	Kylie Jackson	Asset Manager
A	Sontae Massey	Asset Manager
A	Kyle Winton	Asset Manager
P	Latina Faulker	HCV Manager
P	Adrienne Kipp	ROSS Coordinator
P	Alan Brinkoetter	Construction Manager
P	Samantha Bobor	Giffin Winning Cohen & Bodewes (Attorney) (virtual)

CHAIRMAN’S REMARKS

Chairman Schweizer called the meeting to order at 5:01 p.m. and turned the meeting over to Director Dr. Jackie L. Newman.

EXECUTIVE DIRECTOR’S REMARKS

Springfield Housing Authority received a \$500k grant award from Environmental Protection Agency. Springfield Housing Authority will upgrade siding, windows, and doors. The work must be completed by June 30, 2025. Director Newman provided an update to the Board about Hildebrand High Rise’s fire. Staff continues working through logistics with the insurance carrier, HUD and next steps. Staff will continue to work with insurance adjusters. Director Newman provided an update about the status of elevators at Bonansinga and indicated it is anticipated new elevators will be installed over the next year. Director Newman invited Melissa to provide detail on the EPA grant.

Melissa Huffstedtler, Deputy Director, provided detail to the Board on the environmental protection agency grant received for Johnson Park.

APPROVAL OF PAST MEETING MINUTES

July 22, 2024

MOTION TO APPROVE: Commissioner Turner

SECOND: Commissioner Johnson

DISCUSSION: NONE

RESOLUTION #3622 – Approving the Revised Personnel Policy Manual for the Springfield Housing Authority.

DISCUSSION: - NONE

RESOLUTION #3623 – Approving the Local Government Travel Expense Act in Compliance with Public Act 099-0604

DISCUSSION: - NONE

MOTION TO TABLE THE RESOLUTIONS: Commissioner Turner

SECOND: Commissioner Johnson

RESIDENT COUNCIL REPORTS - NONE

PUBLIC COMMENTS – NONE

BOARD COMMENTS – NONE

CLOSED SESSION - NONE

ADJOURNMENT

Commissioner Turner motioned to adjourn. Seconded by Commissioner Johnson. The meeting adjourned at 5:47 p.m.

Respectfully Submitted By:

Angela West, Executive Office Administrator

Approved by:

SHA Board Chairman

August 26, 2024
Date

SHA Board Secretary

August 26, 2024
Date